

Tuesday, 23 February 2016

Dear Parents/Guardians

I am writing to you about a **change in time** for Foundation Stage and Key Stage One's **Celebration Assembly**. Foundation Stage and Key Stage One are children in the following year groups: Nursery, Reception, Year 1 and Year 2.

Previously, their assembly time was at 2:45pm on a Friday afternoon, we felt this was too late in the day for many of our younger children as they struggled to sit for such a long period of time. Consequently, we have decided Foundation Stage and Key Stage One's Celebration Assembly will now take place every Friday at a **new time of 9am** in the Dining Hall.

Please do not hesitate to contact me if you have any questions.

Thank you for your continued support

Yours Sincerely

Mrs N Majid  
Deputy Headteacher